



# THE INSTITUTE OF TURKISH STUDIES

## Turkish Studies Academic Conference Grant (up to \$10,000)

The Institute of Turkish Studies (ITS) is a non-profit, private educational institution devoted solely to the advancement of training, research, and teaching in the field of Ottoman and modern Turkish Studies. ITS was established in 1983 and is currently located at the School of Foreign Service of Georgetown University in Washington, DC. The Institute is governed by a twelve-member Board of Governors whose members include prominent US scholars in Ottoman and modern Turkish Studies, and others with a demonstrated interest in Turkey.

### ELIGIBILITY

The Institute of Turkish Studies (ITS) invites scholars with research interests in Turkey currently employed by institutes of higher education in the United States to submit proposals to host an academic conference in conjunction with ITS. The main aim of conducting such a joint venture is to raise awareness of Turkish Studies in the applicant's home institution by focusing on a conference theme within the humanities or social sciences, in addition to contributing to current academic debates. Applications will be considered on an ongoing basis throughout the calendar year. In addition to a completed application form, all applications must include a covering letter that addresses the following criteria:

**Scope of proposed project:** must include title of the conference, date(s), list of potential speakers, their affiliation & qualifications, panel compositions, proposed panel & presentation titles of speakers, and organizational capacity of the academic institution to host the conference.

**Relevance to Turkish Studies:** must demonstrate how the conference intends to further knowledge and interest in the academic study of Ottoman and/or modern Turkey.

**Role of ITS:** The proposed conference must articulate a specified role for ITS. Will any ITS board or associate board members be invited to speak? In addition, ITS' name, logo and banner must be clearly displayed and included in all promotional and programmatic material distributed to highlight the event, inclusive of print, electronic and internet modes of advertising.

**Budget:** must include a comprehensive budget detailing the proposed and specific use of ITS funds (will they be used for flights from the US/Turkey, catering, accommodation etc.) and a disclosure of any additional sources of funding sought and received, both internal to the institution and external.

**Proposed Outcome(s):** must detail the outcome(s) that the conference seeks to achieve. Is it the intention of the organizers to publish the presented conference papers in any edited book volumes or academic journals?

### **Additional Information**

- Maximum grant award: up to \$10,000 per conference. Proposals that pledge institutional and/or outside sources of funding or support (e.g. to cover catering, accommodation, travel costs), will gain a competitive edge.
- All applicants must be currently employed by a higher education institution based in the United States.
- Applicants who have applied for and obtained conference grants from ITS in the past three years are ineligible to apply.
- No indirect and/or administrative costs can be charged against the grant.

### **PLEASE TAKE CAREFUL NOTE OF APPLICATION PROCEDURES:**

All applications **MUST BE RECEIVED** as a single, complete package. There is no deadline for submissions. Application packages must be sent via **United Parcel Service (UPS)** secure courier to:

Dr. Sinan Ciddi  
Institute of Turkish Studies  
Intercultural Center 305R  
Georgetown University, 37th & O Street  
WASHINGTON DC, DC 20057-1033  
United States

Incomplete applications **WILL NOT** be considered.

<div><div><b>The Institute of Turkish Studies</b></div><div><b>Turkish Studies Academic Conference Grant</b></div></div>
--

<b>PLEASE TYPE</b>
--------------------

<b>1. Institution:</b>
------------------------

<b>2. Project Director's Name</b>
-----------------------------------

<b>Last:</b>
--------------

<b>First:</b>
---------------

<b>Middle:</b>
----------------

<b>3. Project Director's Mailing Address:</b>
---

<b>Office Phone:</b>
----------------------

<b>Fax:</b>
-------------

<b>E-mail:</b>
----------------

<b>4. Period for which grant is desired</b>
---

<b>Duration:</b>
------------------

<b>Beginning:</b>
-------------------

<b>Ending:</b>
----------------

<b>5. Amount requested from ITS: \$</b>
---

<b>6. If this grant involves matching funds, please indicate the source and amount.</b>
---

<b>7. Name and title of authorizing official:</b>
---

<b>Office Phone:</b>
----------------------

<b>Fax:</b>
-------------

<b>E-mail:</b>
----------------

<b>8. Grant Administrator's name and address (if different from 2 and 4):</b>
---

<b>9. Sign or Print:</b>
--------------------------

<b>Date:</b>
--------------