



THE INSTITUTE OF TURKISH STUDIES

2016-2017 ACADEMIC YEAR GRANT PROGRAM

LIBRARY GRANTS

The Institute of Turkish Studies (ITS) is a non-profit, private educational institution devoted solely to the advancement of training, research, and teaching in the field of Ottoman and modern Turkish Studies. ITS was established in 1983 and is currently located at the School of Foreign Service of Georgetown University in Washington, DC. The Institute is governed by a twelve-member Board of Governors whose members include prominent US scholars in Ottoman and modern Turkish Studies, and others with a demonstrated interest in Turkey.

ELIGIBILITY

Library grants are awarded to institutions in the United States for the procurement costs of publications relating to Turkish Studies (Maximum award: \$5000 per institution). Please note that library grants will be awarded not more than once in three years to an institution. Any recipient of a library grant under the 2016-2017 grant program will not be eligible to apply for, nor be awarded another library grant, for three years.

TENURE AND TERMS OF GRANTS

These grants are intended for the 2016-2017 academic year. These grants are distributed as reimbursement for documented purchases, as proposed in the application, up to the dollar amount awarded by the Institute of Turkish Studies.

REVIEW PROCESS

All grant applications are reviewed by expert panels drawn from the Institute's Associates who are prominent scholars working in the field of Turkish Studies. The Institute's Board of Governors makes the final decisions on awards upon the recommendations of the academic expert panelists. Decisions regarding the outcome of applications is intended to be announced by **May 20, 2016**. ITS cannot provide reviewers' comments or any other information about proposals which do not receive funding.

APPLICATION FORMAT AND PROCEDURES

A complete application must include the following:

1. The Grant Application Cover Sheet (below), to be completed in full.
2. Project Proposal. Please provide a project proposal including:
 - a) a rationale for the need to acquire books on Turkey and an explanation as to why the proposed list of books were chosen (maximum length 5 pages, double-spaced).
 - b) a detailed list of all publications and their expected prices that will be purchased under this grant.
3. Budget. Clearly state the amount requested from ITS in your budget. Due to limited funds, no university overhead costs may be paid through ITS grants.

PLEASE TAKE CAREFUL NOTE OF APPLICATION PROCEDURES:

All applications **MUST BE RECEIVED** as a single, complete package by 5pm Eastern Standard Time on **March 31, 2016**. Application packages **must** be sent via **United Parcel Service (UPS)** secure courier to:

Dr. Sinan Ciddi
Institute of Turkish Studies
Intercultural Center 305R
Georgetown University, 37th & O Street
WASHINGTON DC, DC 20057-1033
United States

Incomplete and/or late applications **WILL NOT** be considered.

The Institute of Turkish Studies

Application Cover Sheet for Library Grants or the 2016-2017 Academic Year

1. Institution:

2. Project Director's Name

Last:

First:

Middle:

3. Project Director's Mailing Address:

Office Phone:

Fax:

E-mail:

4. Period for which grant is desired:

Duration:

Beginning:

Ending:

5. Amount requested from ITS: \$

6. If this grant involves matching funds, please indicate the source and amount.

7. Name and title of authorizing official:

Office Phone:

Fax:

E-mail:

8. Grant Administrator's name and address (if different from 2 and 4):

9. Sign or Print:

Date: